

# Hoo-Hoo

## Snark's Manual

**“Leadership is the art of energizing and mobilizing the creative and intellectual resources of all the people at all levels of the organization.”**

**– Ron Gattone RM 101**

**“The most effective way to do it is to do it.” – Amelia Earhart**

**“You miss 100% of the chances you don't take.” – Wayne Gretzky**

**“If your actions inspire others to dream more, learn more, do more, and become more, you are a leader.” – John Quincy Adams**

**“Our aim is to foster Health, Happiness and Long Life.”**

**– The founders of Hoo-Hoo**

**Revised 2019**

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## RESPONSIBILITIES OF THE SNARK OF THE UNIVERSE

**THE SNARK** is the elected President of the Order. The Snark presides over Board of Directors meetings and the HHI Annual Convention business session. As the President, The Snark is also the leader. The Snark provides direction and leadership to the HHI Board and to the entire organization. However, as leader, the Snark is not the sole decision-maker. The HHI Board or Executive Committee make decisions within the guidelines as defined in the HHI By-Laws. The HHI Operations Manual contains a copy of the By-Laws and a full description of the responsibilities assigned to the Snark. The Snark's Manual is a practical guide for day-to-day activities.

Please give a copy of the Snark Manual to the HHI First and Second Vice-Presidents upon installation.

**CLUB VISITS & TRAVEL** – In addition to leading the organization, the Snark will visit as many active, local Hoo-Hoo clubs and local businesses as possible including all Jurisdictions during their term. Visiting and thanking the local businesses that support Hoo-Hoo keeps them feeling appreciated and engaged. Visiting local businesses that do not participate in Hoo-Hoo is a great opportunity to generate interest and new membership in Hoo-Hoo. Pre-planning is critical to a successful club visitation. Planning your travel schedule months in advance is necessary to make your travel time efficient and to maximize your attendance at club events. The Supreme Nines can help identify events within their Jurisdictions and may accompany you to the event. Ask the Supreme Nines for help in coordinating your travel schedule with local events.

**EVENT ACTIVITIES** – At the event, request an opportunity to address the meeting. If acceptable to the local club, the Snark will address the local meeting with a prepared speech that focuses on the Values of Hoo-Hoo. The Snark will promote the organization using printed marketing tools (Values Postcard, HHI Brochure, Code of Ethics Business Card) and by speaking to the Values of Hoo-Hoo at every opportunity.

Talking points can include:

- A thank you to all members for supporting Hoo-Hoo.
- The value of membership in Hoo-Hoo as stated clearly on the “Values” post cards.
- Bringing in new members and retaining membership.
- Attending the upcoming convention.
- Being active at the local club level and HHI level,
- Claiming their membership account on the Hoo-Hoo website, updating their contact information and general usage of the website. ([www.hoohoo.org](http://www.hoohoo.org).)
- Encourage local club officers to use the website and update their calendar.

Local clubs desire a very short and to the point 10 to 15-minute talk. Prepare a brief biography, one paragraph is fine and submit it to the local club officers of the club you are visiting. It is important to the attendees and HHI that your message be prepared, thought out and impactful. Working the room after your speech and talking with individuals about Hoo-Hoo is an effective way to follow up on the value message. Typically, but not universally, local clubs will help defray some of the travel costs by absorbing the event cost and the hotel cost. With respect to costs, discuss the local club customs with the Supreme Nines and local club Presidents in each Jurisdiction. Taking advantage of the local club's generosity to defray lodging and food help a great deal to minimize the Snark's expense. It is customary for the Snark to give a token of

appreciation to the local club officers. Local club officers appreciate a small gift, unique to the Snark with name, membership number and year of service to memorialize the visit. At every opportunity, thank the local membership and Board for their participation in Hoo-Hoo.

**TRAVEL TO JIV** - According to information gathered from executives of JIV, it is their desire to have the Snark visit Australia, Malaysia and New Zealand every several years. Usually, they furnish their Supreme Nine to accompany the Snark around the country in visiting the various clubs. This incurs a high cost to them. Visiting JIV every few years dilutes the cost and eases the impact to the JIV budget. However, in no way is the Snark restricted in travel to JIV. It might be well in order to review this with the Supreme Nine of JIV well in advance and during your term as HHI First Vice President. An abbreviated trip may be in order to accomplish the Snark's goal yet minimize the cost to JIV. An annual review of the travel schedule is necessary to make certain JIV is periodically included as a destination.

**TYPICAL TRAVEL SCHEDULE** - Often local clubs within a Jurisdiction hold recurring events that make attending multiple events efficient and easy. However, local club event schedules change from year to year. Consult with the Supreme Nine in the Jurisdiction you are planning to visit, and they will help arrange and coordinate your activity. You can also visit the HHI website calendar to see scheduled events. If you are planning travel around a group of local events reach out to all clubs within the Jurisdiction to arrange a visit. Often times the local clubs will accommodate your visit despite not having a planned event. You can also arrange to visit area Hoo-Hoo businesses to thank them for their support and include stopping at potential businesses to invite them to join Hoo-Hoo if time allows.

**Typical but not concrete travel itineraries:**

**OCTOBER** - Forest Festival Tour: Jurisdictions VII and IX

Clubs: Atlanta-Dick Wilson #1, Gurdon #120, and Houston #23.

**DECEMBER** - East Coast Swing: Jurisdictions I, II and VIII

Clubs: Harry L. Folsom #13, Detroit #28, Twin Cities #12, and Sioux Falls #118.

**JANUARY** - West Coast Swing: Jurisdictions III and VI

Clubs: Sacramento #109, Black Bart #181, Humboldt #63, Willamette Valley #33, Seattle #34, Tacoma Olympia #89, Portland #47, Winema #216, NEW #238, North Cascade #230.

**APRIL** - Jurisdiction IV Convention and Southern California #117 Wounded Warrior event.

**MAY** - Jurisdiction III and V

Clubs: Vancouver #48, Cowichan Valley #229, Kamloops #189, Spokane #16, NW Montana #187

**JUNE TO AUGUST** - Visit any missed clubs if possible and prepare for HHI Convention.

**SEPTEMBER** - HHI Convention.

**BOARD MEETINGS & TRAVEL** – Board Meetings for the Hoo-Hoo International Board and the Hoo-Hoo International Museum Board occur annually. Board Meetings exist to conduct the business of Hoo-Hoo International and to fulfill the requirements of the By-Laws and Strategic Plan. A professional, but in-the-spirit-of-Hoo-Hoo, approach is expected. The Snark schedules and organizes all Board Meetings as outlined in the By-Laws. There are four

Board Meetings held annually. A Pre-Convention Board Meeting and a Post-Convention Board Meeting occur in conjunction with and during the annual HHI Convention. Consult with the convention host club and the HHI Executive Secretary when planning these Board Meetings. A Board Meeting occurs during the Forest Festival at the Hoo-Hoo Museum in Gurdon, Arkansas on the last Saturday of October. Typically, the Board arrives on Friday in time for dinner, and the Board Meeting occurs on Saturday around the festival. Consult with the Board and the HHI Executive Secretary when planning this meeting. A Mid-Year Board Meeting occurs in March. The Snark is responsible for planning the meeting but can enlist the help of the Supreme Nines to arrange local accommodations. ***It is important to set a date for the Mid-Year Board Meeting no later than the Forest Festival in October and ideally during the Post-Convention Board Meeting.***

Present a date, location and cost to the HHI Officers for approval. A quorum is necessary. A central geographic location, perhaps in the area of an inactive club, with easy and inexpensive travel access and reasonable lodging cost and accommodations is desirable. Remember, you have Supreme Nines from areas across the United States, Canada and Australia and a central location facilitates gathering a quorum. The Snark is responsible for developing the agenda for all Board Meetings. The HHI Executive Secretary can assist with developing the agenda and ensure that all customary agenda items are included. It is customary to give each Board Member a small token and memorabilia showing your appreciation for their contributions.

**EXECUTIVE COMMITTEE** – Occasionally it is necessary to conduct business that requires the consent of the Board promptly when the Board is not in session. In this instance, the Executive Committee, with the full authority of the Board to act when acting in accordance with established policy and the By-Laws can conduct Board business. Refer to the By-Laws for specific details relating to Executive Committee actions.

**SPECIAL BOARD MEETINGS** – Occasionally it may be necessary to call a Special Board Meeting outside of regularly scheduled Board meetings to conduct other business requiring full Board action. Refer to the By-Laws for specific details relating to Special Board Meetings.

### **CONDUCTING A BOARD MEETING**

#### **STRATEGIC PLAN... GUIDING THE ORGANIZATION**

Utilizing an annual Strategic Plan keeps the organization current and moving in the right direction. A Strategic Plan acts as a roadmap to guide the organization and organize its activities.

Hoo-Hoo utilizes an annual Strategic Plan to guide its efforts. The First Vice President and incoming Snark are responsible for updating the Strategic Plan and the goals and objectives. The Snark and the Board may include new goals and objectives when necessary to keep Hoo-Hoo healthy and moving forward. The First Vice President and incoming Snark with Board input will develop a draft Strategic Plan. After reviewing the draft and making necessary adjustments, no later than the Post-Convention Board Meeting, the Board will approve the plan. An approved Strategic Plan is a required output of the Post-Convention Board Meeting.

**COMMITTEES** - The By-Laws require certain committees and define the makeup. The By-Laws also allow for specific committees, defined as necessary at the Snark's discretion. Committees execute the activities necessary to achieve the goals and objectives of the Strategic Plan. It is vital this topic be carefully reviewed during the First Vice President year and a slate of committee chairpersons and members be announced at the Snark's first Post-Convention Board Meeting following the Convention. The Snark will deliver an updated roster of committee chairs and members along with contact information to the Executive Secretary immediately following the Post-Convention Board Meeting or no later than the meeting at Gurdon.

**CUSTOMS** – It is customary and a tradition that the Snark host a reception the evening prior to the start of the HHI annual convention. The Snark's reception is a way of thanking HHI Officers. Participation is limited and by Snark invitation only. The HHI Board members are the only invitees. Typically, the Snark holds the reception at the location of his or her choosing. The Snark's suite is the traditional location. Often, the hospitality room provided by the host club is the best location to accommodate the number. At term end, it is customary to give each Board member small token and memorabilia showing your appreciation for their contributions.

**FUNDING AND REIMBURSEMENT** – As Snark, claiming of travel expenses is solely at your discretion. The Snark travel reimbursement budget set by the HHI Board of Directors is currently \$3,500. This money is for travel, lodging, food, and miscellaneous expense incurred by the Snark in their travels to visit local Hoo-Hoo clubs. This is the maximum reimbursement allowed. Your home club may agree to offer a travel fund. Please explore this option with your club well in advance. You and your local club are responsible in handling this funding. Although \$3,500 will not be adequate for all the travel in North America, it will help defray some cost. Taking advantage of a local club's generosity to defray lodging and food helps a great deal to minimize the Snark's expense.

Discuss expenses reimbursement with HHI. A mutually beneficial expense reimbursement schedule is possible. Please contact the Executive Secretary to request an expense sheet. Upon completion of a block of travel, submit with all expenses and receipts to the Executive Secretary.

## **THINGS TO DO LIST**

### **PRIOR TO INSTALLATION AS SNARK**

- Prepare a Snark's letter for new members. See attached examples.
- Review and update the annual Strategic Plan to include routine housekeeping activities and new goals and objectives for the upcoming year.
- Prepare and send a Snark's letter to all local club Presidents outlining the goals and objectives of HHI for the year and reiterate your desire to help them grow their club. See attached examples.
- Do your due diligence for establishing committees as outlined in the By-Laws. Fill the committees with a chair and members for your upcoming Snark term. Establishing your committees at the Post-Convention Board Meeting is crucial to accomplishing the goals and objectives established in the Strategic Plan. Do not appoint people randomly. The committees are the doers, and you want doers on board with skills matched to the requirements. Buy-in comes from ownership.
- Send copies of your signature to the HHI Executive Secretary. The Executive Secretary will make a signature stamp and use it for correspondence when necessary.
- Send your ring size to the HHI Executive Secretary.
- Order Snark of the Universe business cards from Stacey Jones whose email address is [sdj@bydesign.us](mailto:sdj@bydesign.us). Mail 100 business cards to the HHI Secretary. Keep your business cards on hand when traveling.
- Order membership-marketing kits from HHI. These kits contain the value postcard, HHI brochure and HHI stickers. These tools will help you promote the organization and values of membership during your travels. Keep them with you as you travel.
- **KEEP IN COMMUNICATION WITH THE HHI BOARD, HHI EXECUTIVE SECRETARY, RAMESES, DEPUTY SUPREME NINES AND COMMITTEE CHAIRS. THIS IS VITAL THROUGHOUT YOUR TERM AS SNARK.**

## **BOARD MEETING RESPONSIBILITIES**

### **POST-CONVENTION BOARD MEETING**

1. After your election, as Snark, you will be the presiding officer at the Post-Convention Board Meeting. You will follow the agenda developed earlier specifically for the Post-Convention Board Meeting.
2. You will formally fill your committees as stated above.
3. You will formally review, approve and adopt the Strategic Plan. The approved Strategic Plan becomes your operating guideline for the upcoming year.
4. Work with the Supreme Nines in setting up your travel plans for the year.
5. Discuss your expectations of the Supreme Nines and distribute to them a Supreme Nine Manual. Explain to each Supreme 9 that for them to be eligible for the Walking Stick Award (see the Operations Manual) they will need to keep a log of their travel distances and clubs visited. They will need to submit the Walking Stick Award form to the HHI Executive Secretary to be eligible for the award given at the HHI Convention.
6. Set the date, time and location for the Mid-Year Board Meeting taking place in March.
7. Prior to installation, read the HHI By-Laws and Operations Manual. They are your guideline principles, as well as the guidelines for HHI. If you feel there are changes needed in the HHI By-Laws or Operations Manual, please send your recommendations to the committee chair responsible, and take the appropriate steps to get the By-Laws changed. Changes are always welcome that will assist HHI to operate and flourish.
8. Prior to installation, review Robert's Rule Book of Order to prepare to Board of Directors Meetings. Robert's Rule Book of Order for Dummies is the preferred edition.



## **FIRST WEEKS FOLLOWING CONVENTION**

1. Provide the HHI Executive Secretary with an 8x10 photo of you in the setting of your choice. The Log & Tally will use your photo for the cover of your inaugural issue and the museum will hang your photo on the boardroom wall in Gurdon, AR.
2. Obtain a full list of HHI Board Members, Rameses, Supreme Nines/Deputy Supreme Nines, Local Club Officers and their full contact details from the HHI Executive Secretary. Ask the website content manager to place the updated contact information on the HHI website promptly.

## **DURING THE CLUB YEAR**

1. Keep in regular contact with your Board of Directors. Keep them on task fulfilling the goals and objectives outlined in the strategic Plan. Provide motivation, guidance and assistance all possible.
2. Report your travels and findings including pictures to the Editor of Log & Tally magazine. The Editor reserves a page for the Snark's Report. Make sure you and your HHI Board perform to the Editor's timeline and assist him or her in any way possible to promote Hoo-Hoo. Also, assist the Editor in reminding the HHI Board and Club Officers the importance of timely reports. The Log & Tally depends of these members for updated, relevant information.
3. Keep your First Vice President and Second Vice President current on all material matters. In the event you are unable to travel or fulfill your duties, your first Vice President will step in on your behalf. The House of Ancients (Rameses) can be of great assistance to you. Use them as an advisory group when needed. The Chairperson of the HHI board is also a Rameses and can seek the advice of the House of Ancients for you. Consider asking the Rameses to chair your committees or assist as committee members. They are your Leaders on the Ground!
4. Give your Committee Chairs a recap of their responsibilities and goals and objectives as out-lined in your strategic plan. Explain what you expect them to accomplish throughout the year and at the Board of Directors meetings. Check with them regularly to see if the committee is working on agreed upon assignments as stated in the Strategic Plan.
5. Prepare and notify all HHI board members and the International office of your travel agenda whenever possible.
6. Prior to each board meeting, assist the Executive Secretary in preparing an agenda to include: (a) All items that require an annual review by the Board of Directors, such as officers' reports and committee reports, and (b) All unfinished business.
7. An effective tool of communication between HHI and the local clubs has been a Snark's newsletter. A periodic newsletter, perhaps quarterly from the Snark brings the organization closer together. Copies of past newsletters are available upon request from the International office.
8. A personal phone call from the Snark is always greatly appreciated. Club officers and members appreciate a personal touch.
9. Assign a month to each value of the "Golden Rule" and circulate it to all HHI members as a reminder or suggestion to live and practice the featured value throughout the month.

## CONVENTION AND THE SNARK

The club hosting convention will furnish the Snark's suite at the convention.

Often the Snark **does** pay his/her convention registration fee.

Snark's Reception: Night before HHI Pre-Convention Board Meeting as discussed earlier.

Expect a tentative convention agenda by July 1 – The Snark is to review and alter the tentative agenda and return it to the host-club convention committee. This is the agenda for each day of the convention.

The Snark will provide the convention attendees with a **General Business Session Agenda**. Typically, the General Business schedule for the Board Members will be more detailed than the agenda you give the attendees. The Host Club needs to receive the schedule in a timely manner placed for inclusion in the convention attendees' packets. The International office will assist the Snark in preparing the General Business Session Agenda.

The HHI Operations Manual contains additional information on the General Business Session agenda (See attached examples).

Include a reading of the Invocation and the Anti-Trust Policy during the General Business Session Agenda. See attached examples.

The Snark makes presentations and awards during the convention. The International office will have pins available for you to present.

1. Host Club Convention Committee.
2. Membership Trophy (Totem Pole): Decided by end of the club year membership totals.
3. Membership Award for the club that achieves the greatest **percentage** increase in membership: Decided by July 31 membership totals in North America and December 31 (of previous year) membership totals in JIV.
4. Membership Award for the club that achieves the greatest **numerical** increase in membership: Decided by July 31 membership totals in North America and December 31 (of previous year) membership totals in JIV.
5. Old Timer Award: The delegate attending the convention with the lowest Hoo-Hoo number.
6. Walking Stick Award: The Supreme 9 who traveled the most miles in his jurisdiction – traditionally this award is available every other year to JIV. You will need to have the Supreme Nines complete their form and give the International office the number of miles they have traveled prior to convention.

7. Gordon Doman Memorial Trophy: Outstanding Supreme Nine. Awarded to the Supreme Nine member who has contributed the most that year to the betterment of HHI. The HHI Operations Manual states the judge of the trophy is the Snark who is more knowledgeable about the contributions of their Supreme Nines.
  8. HHI Club Project Award: Rameses are the judges.
  9. Club having most members present at HHI annual convention. Host Club not eligible for award.
  10. Jurisdiction having the most members present at the HHI convention. Host Club not eligible for award.
  11. The Spirit of Hoo-Hoo Award: Decided by the Host Convention Committee. (First presented at the Portland Hoo-Hoo Convention 2001 in honor of Past Supreme Nine of Jurisdiction III, Tom Stumpf.) The International office is not responsible for getting this plaque to the convention for presentation. Recipient receives a cash award of \$99 paid by the hosting convention club.
- ◆ The Snark usually presents gifts to their board members at the Pre-Convention Board Meeting.
  - ◆ If your business agenda includes roundtable discussions, have a list of topics to discuss and be prepared to assign a chairperson for each discussion.

### INVOCATION

LORD. WE ASK THY BLESSING UPON THIS ASSEMBLY OF HOO-HOO AND THEIR GUESTS. GRANT THAT FRIENDSHIP MAY BE FORMED; STAUNCH AS THE OAK, RESILIENT AS THE HICKORY AND ETERNAL AS THE CYPRESS. KEEP US FROM PATHWAYS WARPED AND FROM WAYS THAT ARE CHECKED. HELP US TO SO HEAL OUR DEFECTS, THAT THEY MAY BEAUTIFY OUR CHARACTERS, EVEN AS PECKY CEDAR IS BEAUTIFIED BY ITS FAULTS. HELP US, O LORD, TO DISCOUNT TALES OF OUR BOTHER'S SINS. AND AT LAST, WHEN THE SAWMILL OF LIFE IS SILENT, AND THE LAST PIECE TALLY IS WRITTEN IN THE LEDGER OF DESTINY, GUIDE US AND DELIVER US, O LORD, SURFACED FOUR SIDES AND SANDED F.O.B. INTO THINE ETERNAL KINGDOM. FOR HOO-HOO SAKE. AMEN

*Author: Charles Joseph Ashton 22752, Detroit Hoo-Hoo Club No. 28  
Concatenated February 10, 1909*

### INVOCATION

FATHER OF ALL, YOU HAVE CREATED THE UNIVERSE – THE HEAVENS, THE EARTH AND ALL LIVING CREATURES. YET YOU MADE NO TWO TREES, NO TWO BLADES OF GRASS AND NO TWO CHILDREN EXACTLY ALIKE. IT IS YOUR PLAN THAT THERE BE VARIETY IN NATURE AND IN HUMAN BEINGS. YOU HAVE PLACED ON EARTH DIFFERENT RACES, DIFFERENT NATIONS AND DIFFERENT RELIGIONS, EACH WITH ITS OWN TALENTS AND ABILITIES. TEACH US TO APPRECIATE AND UNDERSTAND THESE DIFFERENCES. MAY WE NEVER BE PREJUDICED AGAINST ANYONE BECAUSE OF FAITH, COLOR OR ORIGIN. INSPIRE US TO BE JUST, HELPFUL AND FRIENDLY TO ALL. AMEN.

*Author: Unknown*

## **HOO-HOO INTERNATIONAL ANTI-TRUST POLICY**

Neither Hoo-Hoo International nor any of its jurisdictions, officers, directors, or members will participate in, meet for the purpose of, or even authorize any discussions, agreements, comparisons or other conduct which could be construed as or give rise to an inference of contracting, conspiracy, combination, tying, unfair competition, monopolization, pricing or any other activity which would lead to an inference of restriction of competition, price fixing, markups, discrimination, market allocation, or any other conducts prescribed by the Sherman Antitrust Act, the Clayton Act, or any other state or federal law relating to competition.

The purpose of our fraternity is to provide a vehicle for social gatherings, camaraderie, and most importantly, the promotion and enhancement of the forest products industry, both in this country and throughout the world. This policy has been carried on since the inception of this fraternity and is implemented through each member and jurisdiction's participation in community affairs, education, and generally in the promotion of the forest products industry.

## AGREEMENTS

**HHI/JIV agreement** made in October 1999, renewed in October 2004. Agreement adopted by the board on September 18, 2004, states: *concerning HHI membership fees, JIV will pay an increase of two dollars (\$2.00) per year per member Australian currency until the amount equals the amount of ten dollars (\$10.00) of United States currency. HHI would continue to be paid that amount until the end of the five (5) year period.*

HHI/JIV agreement made September 15, 2015. *Concerning HHI dues Jurisdiction IV agrees to pay twelve dollars (\$12.00) per member in Jurisdiction IV counted on December 31 each year and paid to Hoo-Hoo international by January 31 each year in USD. This fee from Jurisdiction IV, paid to Hoo-Hoo International, entitles Jurisdiction IV and its membership to Hoo-Hoo International.*

**Lease Agreement:** HHI has a lease agreement with the City of Gurdon on the International office/museum building for fifty years (50). Cost is one dollar (\$1.00) per year. The lease will expire as of December 2029. Lease was extended with the city in January 2019 – Lease will end on December 31, 2056.

**Hoo-Hoo Monument:** HHI original lease agreement made with Missouri Pacific Railroad, which was purchased by Union Pacific Railways. UPRRR Co. Agreement Number 145378 made on June 1, 1988, to indefinite for the sum of a one-time rental fee of Fifty Dollars (\$50.00). The HHI Monument is listed on the National Register of Historical Places. Restoration work on the monument is complete as of mid-2001.

**Hoo-Hoo Trademark** registered on March 21, 2000. Registration Number: 2331766. Mark (words only): HOO-HOO. As of February 19, 2010 – First renewal 10 (ten) year.

**HHI and Hoo-Hoo Museum Agreement:** As follows:

The following is an agreement between Hoo-Hoo International and the Hoo-Hoo Museum. The Hoo-Hoo International Board of Directors and the Hoo-Hoo Museum Board of Directors adopted the agreement at a regular meeting on January 24, 2004.

1. The Hoo-Hoo Museum is a separate entity from Hoo-Hoo International, Incorporated. The museum is a non-profit corporation exclusively for educational purposes within the meaning of Section 501(c) (3) of the Internal Revenue Code.
2. Hoo-Hoo International has entered into an agreement with the City of Gurdon, Arkansas, to lease property known as 207 Main Street, Gurdon, Arkansas. The cost of said lease is \$1.00 per year. The lease commenced on January 1, 1980 and expires December 31, 2029.
3. Hoo-Hoo International agrees to provide these facilities to the Hoo-Hoo Museum for their purposes. In return, the Hoo-Hoo Museum agrees to cover all costs relating to

- capital expenditures on the property, existing buildings and future buildings requested by the Hoo-Hoo Museum. This includes new structures, additions or renovations to any building affected by the request.
4. The Hoo-Hoo Museum agrees to permit the facilities to be used as the Head Office of Hoo-Hoo International at no cost to Hoo-Hoo International.
  5. The cost of utilities to operate the facilities will be shared by Hoo-Hoo International and the Hoo-Hoo Museum.
  6. The staff, general secretarial, general accounting and office facilities normally employed by Hoo-Hoo International in the course of their business will be made available to the Hoo-Hoo Museum and Hoo-Hoo International and the Hoo-Hoo Museum will share the cost of such services provided for the day-to-day operation of the Hoo-Hoo Museum.
  7. For the purposes stated in items 5 and 6, Hoo-Hoo International designates their investment income for support of the Hoo-Hoo Museum.
  8. The Hoo-Hoo Museum assumes responsibility for any other costs related to the operation of the Hoo-Hoo Museum.

**HHI Agreement Conflict of Interest Policy**  
**(A similar agreement also adopted for the Hoo-Hoo Museum)**

**Article**  
**I**  
**Purpose**

The purpose of the conflict of interest policy is to protect this tax-exempt organizations, Hoo-Hoo International's, interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of Hoo-Hoo International that might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to non-profit and charitable organizations.

**Article II**  
**Definitions**

**1. Interested Person**

Any director, principal officer, or member of a committee with governing board-delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

**2. Financial Interest**

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:



- a. An ownership or investment interest in any entity with which Hoo-Hoo International has a transaction or arrangement,
- b. A compensation arrangement with Hoo-Hoo International or with any entity or individual with which Hoo-Hoo International has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which Hoo-Hoo International is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

### **Article III** **Procedures**

#### **1. Duty to Disclose**

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

#### **2. Determining Whether a Conflict of Interest Exists**

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted on. The remaining board or committee members shall decide if a conflict of interest exists.

#### **3. Procedures for Addressing the Conflict of Interest**

- a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the governing board or committee shall determine whether Hoo-Hoo International can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee

shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in Hoo-Hoo International's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

#### 4. **Violations of the Conflicts of Interest Policy**

- a. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

#### **Article IV** **Records of Proceedings**

The minutes of the governing board and all committees with board-delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board or committee decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

#### **Article V** **Compensation**

- a. A voting member of the governing board who receives compensation, directly or indirectly, from Hoo-Hoo International for services is precluded from voting on matters pertaining to that member's compensation.
- b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from Hoo-Hoo International for services is precluded from voting on matters pertaining to that member's compensation.

- c. No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from Hoo-Hoo International, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

**Article VI**  
**Annual**  
**Statements**

Each director, principal officer and member of a committee with governing board-delegated powers shall annually sign a statement, which affirms such person:

- a. Has received a copy of the conflicts of interest policy.
- b. Has read and understands the policy.
- c. Has agreed to comply with the policy, and
- d. Understands Hoo-Hoo International is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

**Article VII**  
**Periodic Reviews**

To ensure Hoo-Hoo International operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management organizations conform to Hoo-Hoo International's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

**Article VIII**  
**Use of Outside Experts**

When conducting the periodic reviews as provided for in Article VII, Hoo-Hoo International may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

## Miscellaneous Facts

**Goals:** Snark needs to set **specific** goals for his/her term.

**HHI Credit Card:** HHI has a credit card with a \$1,000 limit for use by International Secretary/Treasurer Warren Biss and Executive Secretary Beth Thomas. Board action taken by fax and email October 2002.

**Hoo-Hoo Logo** has not been registered. Last time an officer of HHI checked, the logo was registered by Copeland Lumber Company. This matter should be checked on again.

**Life Membership Fund:** Interest from Life membership funds go to HHI Operation Fund each year.

**Hoo-Hoo Cabin on White Oak Lake near Bluff City, Arkansas:** Given to the Gurdon Hoo-Hoo Club No. 120 by the Cabe Family – Cabin burned in summer 2006; however, there is still the small acreage the building sat on. If Club No. 120 wants to give up the land, it must be given back to the Cabe Family, and the last time they were asked, the Cabe Family did not want it back due to some tax matter. Per a discussion between Executive Secretary Beth Thomas and Anita Cabe in August 2018: The Cabe's will take the cabin back, sell the property and donate the money from the sell to the Hoo-Hoo Museum.

**Redwood Grove:** History of Redwood Grove is available from the International office.

**Administration Committee Chairman J. Breeden** stated his committee had been instructed to consider, develop, and present a policy pertaining to the giving of memorial to the families of deceased HHI Board Officers. J. Breeden presented the committee recommendation of February 2007 and the suggestions put forth by the Snark in an email message in February 2008. After the discussion on this matter, the board agreed to **set the following HHI policy: Flowers should be sent by the International office to the funeral of deceased Rameses and International Board of Directors (current)**, in order to show HHI's respect for those individuals and the time they invested in Hoo-Hoo during their life. The price per occurrence is expected to be approximately one hundred dollars (\$100).



Dear (new member name),

Congratulations “SPARK!” You are now an official member of Hoo-Hoo! On behalf of all of us in the International Concatenated Order of Hoo-Hoo, we welcome you to an organization that will change your life! As Snark of the Universe, I’m excited for you to experience the value that Hoo-Hoo can provide. Remember this as you journey down the pathway of Hoo-Hoo:

**What you put into Hoo-Hoo will determine  
what you will get out of Hoo-Hoo!**

A bit of History. Hoo-Hoo is a fraternal order of the forest products industry. It is the oldest industrial organization of its kind. It all began in 1892 in a small town called Gurdon, Arkansas. Bolling Arthur Johnson and five other fellows were stranded waiting for a train en route to their homes after attending the Arkansas Yellow Pine Manufacturer’s convention. While waiting, they realized they had all been at the same convention yet had never had the opportunity to meet and become friends. We have all been there at one time or another. The Hoo-Hoo seed of fellowship and goodwill was planted!

As described on our website, [www.hoo-hoo.org](http://www.hoo-hoo.org), Hoo-Hoo was founded on the concept that fellowship and goodwill were common threads among lumber people across the globe. When we meet with this purpose, we receive tangible benefits that touch not only our business relationships, but our personal as well. We believe that competitors are better thought of as colleagues and friends where your word is your bond, your handshake is a promise, and face-to-face meetings have deep value. The founders felt the reward of such fellowship and goodwill would result in **Health, Happiness and Long Life**... which is our motto.

The VALUES OF HOO-HOO are many, but let me share the top NINE (9 is our number of choice):

1. Fraternalism/Fellowship
2. Service and Promotion of the Forest Products Industry
3. Networking (Awesome!) Opportunities
4. Life-Long Relationship Building
5. Goodwill Towards Others
6. Service to the Community

7. Ethical and Professional Values
8. Preserving the History of Hoo-Hoo and Educating the Next Generation
9. Worldwide Travel and Funship

As a new member, you will be given a Hoo-Hoo number and a lapel pin with that number etched on the back. Wear your pin proudly and often, especially when representing Hoo-Hoo at meetings and events. Your number is yours for life.

I have also included a couple of tools you can use to share Hoo-Hoo with others. The HHI Brochure, Hoo-Hoo Membership Postcard, and the International Order of Hoo-Hoo Sticker. We never want to keep Hoo-Hoo to ourselves. My sincere hope is you will use these tools to share Hoo-Hoo with others. If you need more, just call HHI at 870-353-4997 and place your order.

In closing, you may have asked yourself why I called you a “SPARK” at the beginning of this letter. I stand firmly on the ground that ONE LIFE CAN TOUCH A THOUSAND! It only takes one person full of passion, promise and purpose to ignite the heart of Hoo-Hoo in another person and the world. I personally love this organization because of the firm foundation on which it stands, the life-long friendships I have been given, and the excitement created supporting those in the forest products industry. Hoo-Hoo has changed my life, and Hoo-Hoo will change yours too!

Health, Happiness and Long Life. Be A Spark!

Robyn Roose Beckett 99870

Snark of the Universe

Cell: 586-381-4569

Email: [BeASpark999@gmail.com](mailto:BeASpark999@gmail.com)

September 23, 2015

<<First Name>> <<Last Name>> <<Hoo-Hoo Number>>

<<Address>>

<<Address>>

Dear <<First Name>>

Wow! You did it! You are an official member of Hoo-Hoo! In addition, on behalf of all of us in the International Concatenated Order of Hoo-Hoo please accept my sincere congratulations and official welcome! As Snark of the Universe, and the first surfing Snark to my knowledge, I am excited for you to experience the fun and opportunities this great organization can provide!

Hoo-Hoo is a fraternal order of the forest products industry and is the oldest industrial organization of its kind. Hoo-Hoo was born in 1892 in Gurdon, Arkansas, and founded by Bolling Arthur Johnson and five men who were waiting for a late train in route to their homes after attending the Arkansas Yellow Pine Manufacturer's convention. In conversation to help pass the time, they realized they had all been at the same convention yet had never opportunity to meet and become friends. These men formed Hoo-Hoo.

The history books state that the foundation of Hoo-Hoo is the concept that fellowship, and goodwill are common threads among lumber people across the globe and that Hoo-Hoo could thus be a catalyst to come together in single mindedness and unity. The founders believed that lumber people, meeting on the grounds of fellowship, would receive tangible benefits that would trickle down into all aspects of their personal and business relationships and bear the fruit of service to the many facets of the forest products industry. The founders felt the reward of such fellowship and goodwill would be for members to enjoy health, happiness, and long life, which is the motto of our order. The founders were right.

Hoo-Hoo will provide you many things: the opportunity to build relationships; network; serve your community; serve and promote the forest products industry; preserve and pass on the industry's heritage, history and culture; and provide much needed knowledge to people of all ages who are interested in making the forest products industry their passion.

To realize the value and benefit that Hoo-Hoo provides—as with every other life experience that creates fond and everlasting memories—you have to participate. As a passionate surfer, I know that in order to catch a wave, surf, and get the ride of your life (and create an indelible memory), first you have to paddle out. You cannot catch the wave while standing on the beach.

As a new member, you have earned a Hoo-Hoo number and a lapel pin with that number etched on the back. Wear your Hoo-Hoo pin proudly and often (and always to meetings). Your number is yours for life. For more information about Hoo-Hoo and its wonderful history and customs, visit [www.hoohoooo.org](http://www.hoohoooo.org).

So Kitten, thanks for paddling out and riding the first wave towards the many great experiences and indelible memories that will leave you wanting more. This cat will ride with you anytime.

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Health, Happiness, and Long Life!

Welcome aboard!

Kent H Bond 89381

Snark

707-894-1606

[kent@all-coast.com](mailto:kent@all-coast.com)



October 21, 2015

To: Club Presidents  
From: Kent Bond – Snark of the Universe  
Re: Ride the Wave

Hi!

I figured I should introduce myself! My name is Kent Bond and I am the Hoo-Hoo Snark of the Universe for 2015/2016. I am honored and proud to give back to the organization that has given so much to me. I have been in the lumber industry/wholesale distribution and manufacturing for over 36 years. I have been involved in Hoo-Hoo since 1981. My participation in Hoo-Hoo has rewarded me with many life-long friendships and business relationships and has connected me to people from all facets of the forest products industry worldwide.

As a surfing Snark, my theme for this year is ride the wave of Hoo-Hoo and get the ride of your life! Our goal is simple, move Hoo-Hoo forward. Here is the deal. Hoo-Hoo provides an opportunity for people from all facets of the forest products industry to gather in fellowship and create good will. Hoo-Hoo provides an opportunity for people from many aspects of the forest products industry to build relationships, network, serve their communities, and promote the forest products industry. Hoo-Hoo preserves the heritage and culture of the valuable and proud forest products industry. Hoo-Hoo provides an opportunity for young people in the forest products industry to meet in fellowship and learn from deeply experienced peers. The founders of Hoo-Hoo got it right when they agreed that the goodwill that develops from the fellowship of lumber people would serve individuals well in their personal and business lives and will indeed foster health, happiness and long life. Through Hoo-Hoo, a united forest products industry is achievable, sustainable, and beneficial. I have proof that the concept works. What a great concept it is!

To attract new members and retain current ones, the value of Hoo-Hoo must be better understood. The value of Hoo-Hoo must be packaged properly, kept current, and expressed frequently, clearly, thoroughly and with passion. To gain traction and members, the Hoo-Hoo message must be promoted throughout the organization and especially at the local club level. The best opportunity to experience the great value of Hoo-Hoo exists at the local club level. It is at the local club level where the labor of love you invest produces results.



These are a few of the objectives we are working on to help you grow your membership:

1. Implement a website update that will: provide a fresh and current face of Hoo-Hoo to the public and its members, offer more interactive options and more information, improve back-office efficiencies, increase advertising revenue, and provide template for local clubs to use to create their own websites, and more.
2. Implement a strategic plan that will allow Hoo-Hoo to organize its thinking, organize its approach, measure its progress, and achieve what it sets out to achieve.
3. Update the operations Manual.
4. Update the bylaws.
5. Establish a Forest Products Education program that can be utilized by all clubs to promote the forest products industry.
6. Establish a formal advertising program to increase revenue from advertising and facilitate the marketing of Hoo-Hoo.
7. Develop promotional tools to help local clubs express the value of Hoo-Hoo and attract more members.

To reach our goal of riding the wave and moving Hoo-Hoo we will create a more valuable return for members and create a stronger desire to participate. We have the greatest pool of talent within the Hoo-Hoo organization and we plan to tap it. The Hoo-Hoo International Board of Directors and committees will do their best to help you move Hoo-Hoo forward.

Thank you for your dedication to Hoo-Hoo. You make Hoo-Hoo what it is and have the power to shape its future. Let us ride this Hoo-Hoo wave together and get the ride of our lives!

If you have any thoughts, ideas or comments about how to move Hoo-Hoo forward or are interested in contributing time in your area of expertise as a committee member at Hoo-Hoo International, or in any other way I would love to hear from you. You can reach me at 707-894-1606 or [kent@all-coast.com](mailto:kent@all-coast.com)

Hope to see you in my travels.

Sincerely,  
Health, Happiness and Long Life  
Kent Bond 89381  
Snark of the Universe



(Date)

(Name)

Supreme Nine Jurisdiction

(Title)

(Address)

(Address)

Dear:

This year has been an exciting time for the HHI Board of Directors and Hoo-Hoo. We are well under way towards meeting the goals and objectives of our strategic plan. The year has gone by quickly, but it has been a very productive one to date.

The S9 role within the Hoo-Hoo organization is one that is critical to the health and welfare of the order. You are an extension of the Snark of the Universe and Hoo-Hoo. You are that key person who can promote the value of Hoo-Hoo, talk face-to-face, shake a hand, listen to our membership and potential members, excite others and unite this great organization. The information you report to the Snark and the HHI Board while performing your S9 duties and traveling throughout your jurisdiction is vital.

**Please do not ever underestimate the importance of this task to Hoo-Hoo.**

- You are the most powerful promotional presence Hoo-Hoo has
- You have the opportunity to ignite passion and excitement within the organization and within your sphere of influence.
- You carry the Hoo-Hoo message and are the conduit for local clubs.
- You are the most important role in Hoo-Hoo!

The position of S9 carries with it very important responsibilities as described in the Bylaws as:

**Section 9: Duties of the Supreme Nine**

*Duties of the Supreme Nines shall include, but not be limited to, these responsibilities:*

- (a) *To represent the Snark of the Universe within the Jurisdictions.*
- (b) *To appoint a Vicegerent Snark within their Jurisdictions.*
- (c) *To cause to be issued a warrant of authority to each Vicegerent Snark, this shall explicitly define the Vicegerent's powers. This warrant is to be accompanied by full instructions for the conduct of concatenations, induction and admissions.*
- (d) *To revoke the appointment of any Vicegerent Snark for cause and appoint a new Vicegerent Snark to fill the unexpired term.*

- (e) *To report to the Board of Directors concerning the affairs of the Order within their Jurisdictions.*
- (f) *To authorize and/or conduct concatenations in their Jurisdictions.*
- (g) *To appoint one or more Deputy Supreme Nine members in their Jurisdictions.*

*At the Annual Convention at the conclusion of their term of office, the retiring Supreme Nine member will turn over to the incoming Supreme Nine member a summary of their contacts and activities within the Jurisdiction thereby providing continuity within the office of the Supreme Nine.*

There is a specialized position within Hoo-Hoo that can pay big dividends at all levels and Hoo-Hoo needs your help to revive it. The Deputy S9 role in Hoo-Hoo is underutilized.

How can a Deputy S9 help YOU?

- A Deputy S9 can provide more horsepower when needed.
- A Deputy S9 can work with you to accomplish the goals and the objectives in the annual Strategic Plan.
- A Deputy S9 will lighten the load and allow more personal interaction with our membership.
- A Deputy S9 can help complete reports needed for HHI and the Log & Tally.
- A Deputy S9 will allow you to train the next generation of S9's and HHI officers, which is critical to accommodating transition and the future growth of Hoo-Hoo.

Please take this time to think about the specific responsibilities you have as an S9. Is there someone you have come in contact with that would be a great help to you and Hoo-Hoo? Who would you want to take over your position should you decide to move up the ladder of Hoo-Hoo allowing you the opportunity to be Snark one day? The more members we empower to lead...the more lives we will be able to touch with the Spirit of Hoo-Hoo. Please take time out to choose a Deputy S9 to assist you with the assigned responsibilities mentioned in the bylaws.

I know you have a family, a fulltime job and many other activities that take up the moments of your day. You have chosen to place Hoo-Hoo into that mix, which shows your commitment and passion for this great organization. I thank you wholeheartedly.

Please feel free to contact me with any questions, ideas or suggestions. I am really looking forward to hearing back from you about the person you have chosen to assist you as a Deputy S9 over the next year or two.

Health, Happiness and Long Life!

Kent H Bond 89381  
Snark of the Universe  
Jurisdictions

## CEREMONY OF NOTIFICATION

The Snark of the Universe (or person delegated by the Snark) shall officially notify the Seer of his elevation to the office and turn over to him or her the Emblem of Revelation and the secret archive containing legends and traditions of the order.

Honorable Seer...Esteemed Prophet...Keeper of the Emblem of Revelation, by mandate of Hoo-Hoo...The Great Black Prince...the giver of health, happiness and long life...Emperor of Perpetual Youth, I the Snark of the Universe, have been instructed to officially notify you that you are now the seer of the House of Ancients. I am to place in your keeping the Emblem of Revelation and the sealed archive containing the secret legends and traditions of Hoo-Hoo, for you to hold in sacred trust until your death.

There was imparted to you when you entered the Land of the Great Black Prince, those living principals of Universal Brotherhood, everlasting as the hills, that are not only the foundation of the Order but the surest promise to us, wherever we may go , whatever we may do, or be, here or in the realm remoter, of the existence beyond the shadow.

Throughout the ages, man has solved many former mysteries, mastered many of the elements, but nothing yet accomplished by man has equaled the living principles of Brotherhood.

In the fields of discovery, invention and the sciences, man has contributed abundantly to the progress, security and comfort of human life and great though these contributions be, they but effect man, the animal in himself and his surroundings. All the abiding values of life are of the heart and spirit.

Science knows nothing, nor can know anything of justice or injustice, of greed or generosity, of pain or pleasure, of good or evil, of tears or laughter, of right or wrong, and it is in these things that we live and win or fail and die and to that realm of Brotherhood beyond all the bonds of scientific lore or scientific dicta, Hoo-Hoo would turn their eyes. Hoo-Hoo looks to you, Great Seer, for guidance in exemplifying their belief in these eternal principles.

May the wisdom of the Ancients, exemplified by the Emblem of Revelation, adorned by you, help men to find themselves, cast light on life, its problems and mans' destiny.

May you encourage all Hoo-Hoo to so reflect true brotherhood, that the Concatenated Order of Hoo-Hoo shall ever be regarded as the fountain head of fellowship and good will among lumber- men.

I now present you with the Emblem of Revelation, to be worn by you, until death. I also place in your hands the secret archive containing the legends and traditions of Hoo-Hoo. Cherish them...and guard them well.

Hoo-Hoo, arise and salute the Seer.

## Criteria for the ownership of the Star of Hoo-Hoo

**The Star of Hoo-Hoo** is a symbol that represents the values of the International Concatenated Order of Hoo-Hoo. It is also a prestigious item to possess by the members and indeed even nonmembers.

There are 100 Stars of Hoo-Hoo designed, produced and donated by Ron and Heather Gattone to the Hoo-Hoo International office.

There are two intentions for the use of the Star of Hoo-Hoo:

The first use is to award the star to recipients that have demonstrated exemplary dedication to the advancement of Hoo-Hoo.

The second use is to provide a source of funds for the running of the International Office.

To satisfy awarding the star to a recipient, only a club can purchase the Star from the International office. Only a Hoo-Hoo club can make a presentation to a recipient.

When awarded, the back of the Star shall be engraved with the following inscription  
**“Awarded by (Club Name) to (recipient name) for meritorious service to Hoo-Hoo International on (date)”**

As of 2016, the price of each star shall be **\$499 USD**.  
This price may be changed by the HHI Board at any time.

A register of all the sales of every Star shall be established and maintained by the International office recording the date of purchase, number of the Star, the Club which purchased it, the name, address and contact details of the recipient.

Each Star is engraved on the back from 1 to 100. Number 99 of 100 is dedicated to the Hoo-Hoo Museum held for historic purposes.

It is not necessary to sell the Stars in numerical order. Each October, during the Forest Festival in Gurdon, a stock take must be conducted of the Stars and the record of the stock take is to be sent to each member of the HHI Board of the day.

For safe keeping, the Stars held in stock shall be placed in the safe. Star 99 of 100 shall be displayed in a lockable glass cabinet in the museum.

Proposed by  
Ron Gattone 99428  
Rameses 101

Revised by Ron Gattone September 8, 2018